

# Management Information Meeting

June 15, 2001



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**Office of Human Resources**

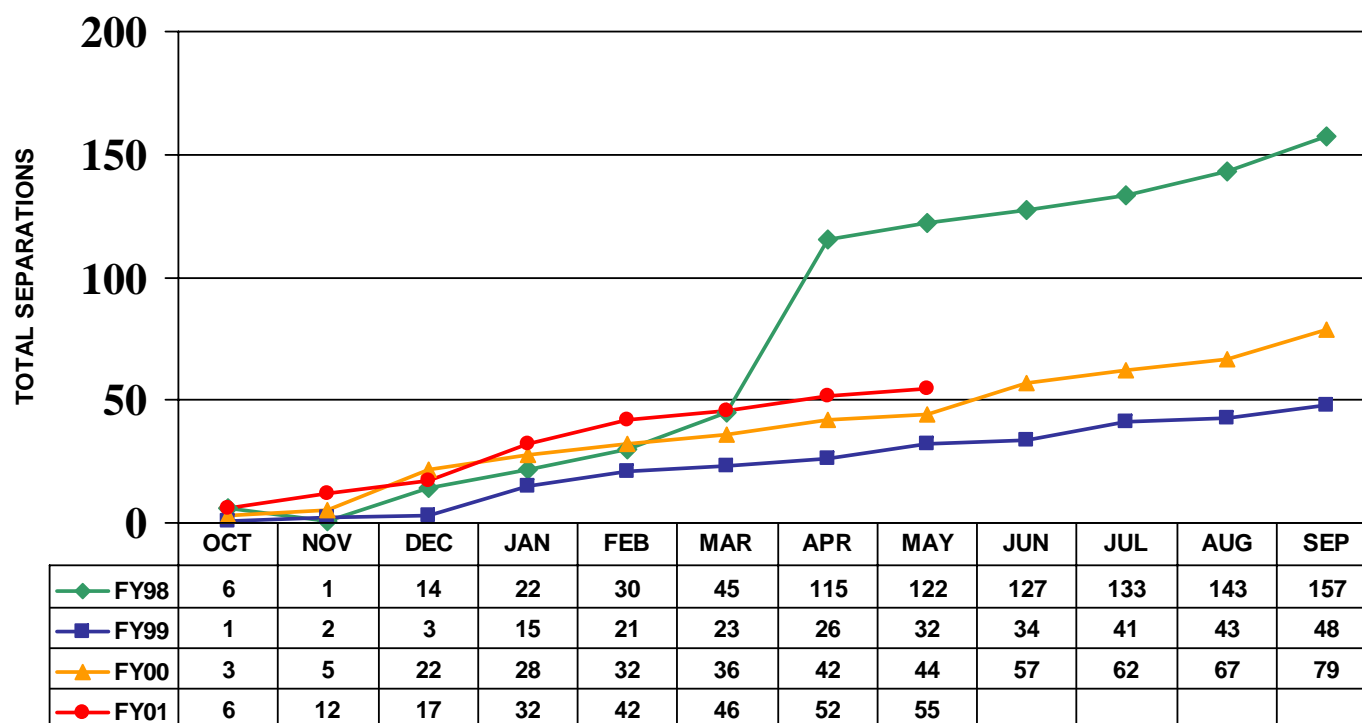
**at Lewis Field**



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### CUMULATIVE SEPARATIONS FY98-01



FY01 Projected Separations -82



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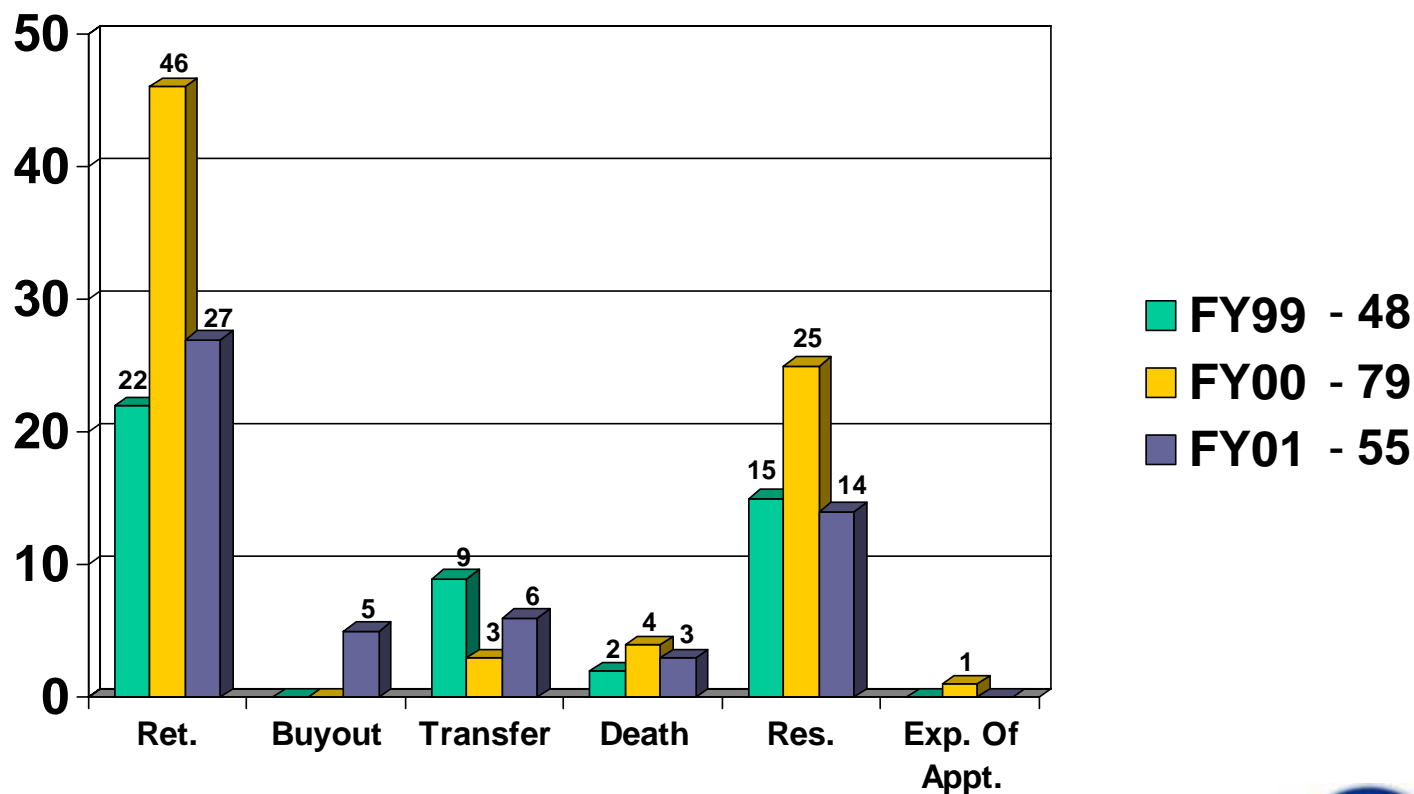


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### CENTER LOSS PICTURE FY99-FY01 (as of 06/04/01)



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### FY01 RESIGNATIONS KNOWN AS OF 06/08/01

Age	Nonminority		African American		Hispanic		Asian		Native American		Total
	M	F	M	F	M	F	M	F	M	F	
42+		(233)	2	(76)	1	(40)	1				4
36-41	(272)	1	(95)	3			(8)	1	(15)	1	6
30-35		(60)	2			(16)	1				3
27-29						(1)	1				1
Total		1		7		1		3		1	14

( ) NUMBER AT BEGINNING OF FY01



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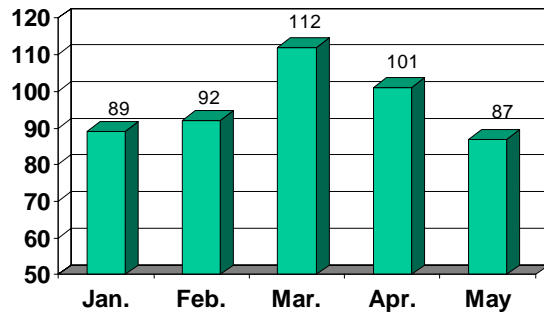


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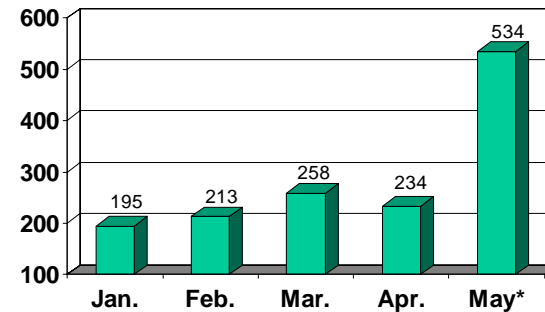
## June 15, 2001

### Medical Services

Health Screening Exams

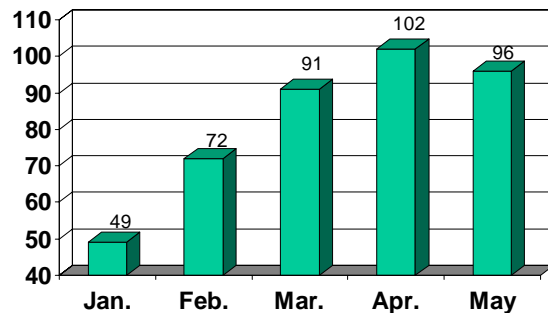


Blood Pressure Tests

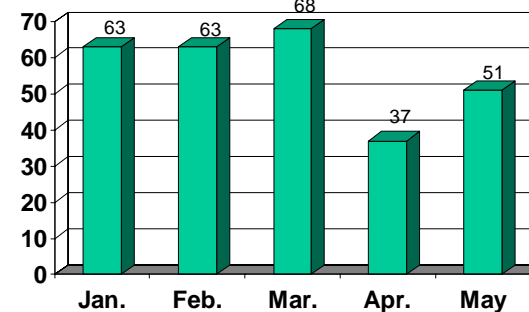


\* Includes 243 additional screenings during Blood Pressure Awareness Month

Medical Surveillance Testing  
(FAA Flight Physicals, Surveillance Programs)



Abnormal Labs/Early Detection



Includes Testing for:  
High Cholesterol  
PAP Tests  
Sigmoidoscopy  
PSA  
Glucose  
Liver Function



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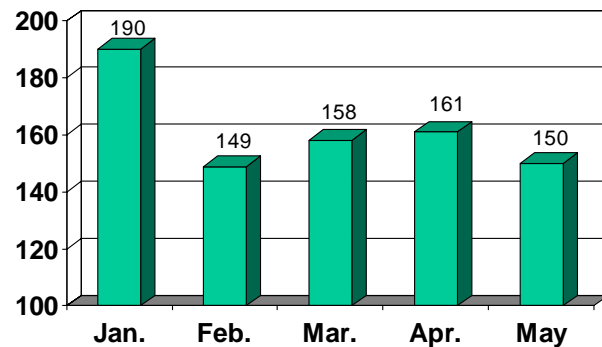
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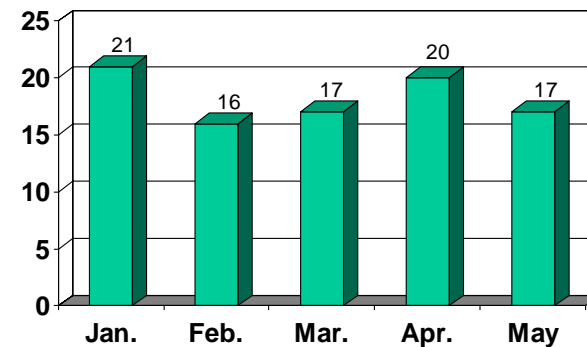
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### Medical Services

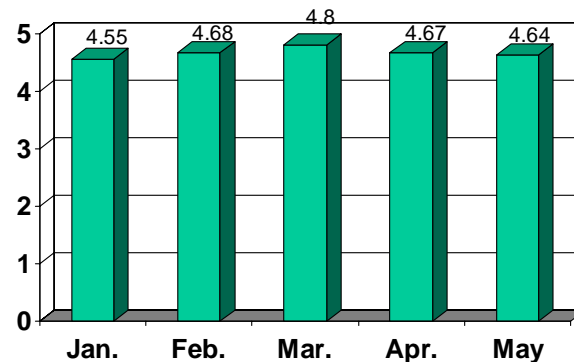
Personal Illness/Injury



Occupational Illness/Injury



Overall Rating



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## AWARDS

### FY01 DIRECTORATE BUDGETS ( GAA, SAA, & PA TYPE AWARDS) AS OF 06/14/01

Dir.	Allocated Amount	Used	Number Processed	Balance	Percentage Used
0100	\$32,793	\$16,574	20	\$16,219	50.54%
0200	\$40,163	\$500	1	\$39,663	1.24%
0400	\$29,172	\$24,345	23	\$4,827	83.45%
0500	\$49,967	\$48,825	71	\$1,142	97.71%
0600	\$62,502	\$28,977	51	\$33,525	46.36%
2000	\$57,336	\$41,990	48	\$15,346	73.23%
5000	\$332,971	\$292,044	373	\$40,927	87.71%
6000	\$153,214	\$43,159	86	\$110,055	28.17%
7000	\$565,163	\$394,606	618	\$170,557	69.82%
9000	\$26,720	\$1,900	3	\$24,820	7.11%



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### Awards

- Deadline for all Cash Awards – 08/22/01
- Time Off Awards – 312 Awards (3,486 Hours)

### Thrift Savings Plan

- Open Season May 15 through July 31, 2001
    - From 05/15/01 – 05/31/01
      - Employee Express Transactions – 215
      - TSP-1 Transactions (from newly Eligible Employees) – 5
- (The use of Employee Express shows a savings of 71.7 hours of time to input the changes)

### Lewis Little Folks

- In compliance with a Presidential Directive, Lewis Little Folks has achieved accreditation status from the National Association for Education of Young Children (NAEYC). This prestigious recognition has been achieved by approximately 7% of early childhood programs nationwide. Congratulations to the LLF Staff and Board of Directors.



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### Employee Suggestion Program

- Suggestion Awards FY01 (as of 06/06/01) - \$8,676
  - Tangible Savings \$170,640
  - Number of Eligible Employees – 1,793
  - Number of Supervisors - 169
  - Suggestions Submitted 10/01/00 – 06/06/01 – 59
    - Submitted by Supervisors - 2
    - Submitted by Nonsupervisors - 57
  - Percentage of Participation – 3.2%
  - Percentage of Supervisor Participation – 1.2%



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### EMPLOYEE SUGGESTION PROGRAM

#### Due Dates for Pending Suggestions

Suggestion Number/ Date Due	0200 – 1 01-04 – 03/23/01	0400 – 1 01-20 – 01/31/01	0600 – 5 01-02 – 03/23/01 01-32 – 03/23/01 01-52 – 07/02/01 01-53 – 07/02/01 01-54 – 06/12/01	0500 – 1 01-58 – 06/26/01
Suggestion Number/ Date Due	7000 – 20 99-31 – 07/09/99    01-29 – 03/23/01 00-06 – 11/29/99    01-33 – 03/09/01 00-27 – 04/29/00    01-34 – 04/13/01 00-28 – 04/25/00    01-37 – 01/13/01 00-51 – 03/23/01    01-44 – 05/04/01 00-53 – 04/20/01    01-45 – 05/04/01 01-06 – 11/15/00    01-46 – 06/18/01 01-10 – 12/06/00    01-48 – 06/18/01 01-12 – 12/06/00    01-49 – 06/18/01 01-23 – 03/02/01    01-54 – 06/12/01		9000 – 2 00-22 – 03/23/01 01-50 – 06/26/01	



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## Employee Suggestion Program Directorate/Staff Office Suggestions FY01 (as of 06/06/01)

Org.	Submitted	Accepted/ Awarded	Rejected
0100	1	1	
0200	3	2	
0400	1		
0500	1	1	
0600	4	1	
2000	8	1	
5000	16	5	
6000	4		
7000	21	7	11
9000			

SSC	Rejected
1	
1	1
4	3



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### 2001 Cooperative Education Program

Authorization:	30	Positions approved by the CPB on 07/12/00
	4	Additional positions approved by the CPB
Positions filled to date:	29	
Remaining to be filled:	5	
FY02 (Fall) Authorization:	5	



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### Projected Co-op Graduation Dates (as of 06/11/01)

#### FY01

<u>Org.</u>	<u>Major</u>	<u>Date</u>
0610	Accounting*	5/01
0610	Business Admin. **	5/01
2400	Mechanical Engr. ♦	5/01
5600	Electrical Engr.	6/01
5940	Mechanical Engr.	8/01
9200	Education	5/01
Total: 6		

#### FY02

<u>Org.</u>	<u>Major</u>	<u>Date</u>
0400	Business (Mgmt./HR)	05/02
5000	Office Automation	05/02 (2)
5620	Electrical Engr.	06/02
5810	Mechanical Engr.	05/02
5900	Mechanical Engr.	06/02
7200	Electrical Engr. Tech.	05/02 (3)
7420	Mech. Engr. Tech.	05/02 (3)
7550	Electrical Engr.	05/02
7725	Mechanical Engr.	05/02
7820	Aerospace Engr.	05/02
Total: 15		

#### FY03

<u>Org.</u>	<u>Major</u>	<u>Date</u>
2400	Mechanical Engr.	05/03
2400	Physics (MS) ♦	05/03
5420	Chemical Engr.	05/03
5490	Mechanical Engr.	05/03
5610	Aerospace Engr.	05/03
5840	Mechanical Engr.	09/03
5860	Mechanical Engr.	12/02
6711	Mechanical Engr.	12/02
6920	Aerospace Engr.	05/03
7160	Computer Science	05/03
7545	Electrical. Engr.	12/02
7555	Mechanical Engr.	12/02
7555	Mechanical Engr.	05/03
7565	Mechanical Engr.	05/03
Total 14		

#### FY04

<u>Org.</u>	<u>Major</u>	<u>Date</u>
0210	Accounting	05/04
5520	Electrical Engr.	12/03
7755	Mech. Engr. Tech. •	05/04
Total: 3		

#### Open Positions

<u>Org.</u>	<u>Major</u>	<u>Status</u>
0222	Accountant	Open/Avail.
5000	Secretary	Offer Stage
5420	Chemical Engr.	Offer Stage
7200	Electronic Sys. Mech.	Open/Avail.
7450	Industrial Engr.	Open/Avail.
Total: 5		

#### Remarks:

- \* Resigned after graduation
- \*\* Converted to Term position
- ♦ Graduated with BS in Mech. Engr.; remains in program while earning MS in physics
- Lien against FY02 allocation



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